



Rajasthan Medical Services Corporation
Gandhi Block, Swasthaya Bhawan, Tilak Marg, C-Scheme, Jaipur

Phone No: 0141-2228059-65, Fax No: 0141-5111040

E_mail : rmsc@nic.in

CIN: U24232RJ2011SGC035067

Website : www.rmsc.nic.in

S. No: F. 4()/RMSC/Admin./BME/2016 / 1744

Dated: 29.04.2016

Consultants Required for Bio-Medical Engineering Services

Services of three Consultants in the field of Bio-Medical Engineering are required in the Corporation. The terms of reference (ToR), fees, essential qualifications, experience required and other details may be accessed at www.rmsc.nic.in. The proposal along with biodata and other documents may be submitted during office hours on or before 20.05.2016.


Managing Director

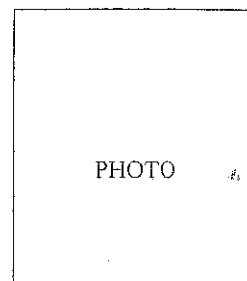
APPLICATION FORM FOR THE BIO MEDICAL ENGINEER CONSULTANCY SERVICES

Note: The application form should be submitted by registered post in office hours on or before 20.05.2016 along with attested Documents on following postal address

OSD, Rajasthan Medical Services Corporation, Gandhi Block, Swasthya Bhawan, Tilak marg, C-Scheme, Jaipur 302005

(Please fill the information in capital letters only)

- 1. Name of Applicant:.....
- 2. Father/Husband's Name:.....
- 3. Date of Birth (DD/MM/YYYY)/...../19.....
- 4. Marital Status: Married/Unmarried
- 5. Permanent Address



-City.....
-District.....State.....PIN.....
- 6. Postal Address
-City.....
-District.....State.....PIN.....
- 7. Mobile Number Phone Number.....
- 8. Email address:@.....
- 9. Education Qualification:-

Qualification	Board/University	Passing Year	Percentage
Secondary			
Senior Secondary			
B.E.(Bio-medical)			
Others			

10. Experience Detail (Minimum 5 years/2 years in Govt. Dept/Board/ Corporation of GoR):-

Name of Govt./Institute/Company	Position	Period

(Applicant may enclose detailed resume/documents)

Disclaimer

I hereby declare that above said information is true and best of my knowledge. I will be responsible if any deviation from above information is found false.

Signature of Applicant
Date :/...../.....

JOB CHART FOR CONSULTANT

The role & responsibilities of Consultant, in the field of Bio Medical Engineering will be as follows:-

An outline of the task to be carried out by consultant

1. Preparation of technical specification of equipments and other items and technical examination of Bidder's representation.
2. Set equipment specifications and maintenance standards in consultation with Senior manager/other staff of EPM cell and set specifications, matching with services and level of facility.
3. Identification of vendors/manufacturers and surveying of their units.
4. Advise and assist in the process of procurement of goods and equipment in preparation of procurement plans and finalization of tender / consultancy services etc.
5. Scheduling procurement process.
6. Establish systems to ensure and undertake corrective and preventive maintenance by approved agencies, and advise on evolving equipment strategies.
7. Collection and compilation of requirements for annual equipment procurement and replacement along with necessary maintenance services and budgetary provision etc.
8. Assist in setting up of in-house maintenance services including: advise on hiring of suitable staff, designing, organizing and participating in training the technicians etc. Establishing the maintenance network at regional and district levels based at strategically selected locations throughout the state.
9. Advise and assist in equipment management including installation, commissioning, large-scale maintenance network of bio-medical equipment etc.
10. Other related consultancy work as and when assigned by the competent authority.
11. Ensure compliance of maintenance services provided by in-house teams, suppliers/manufacturers or third-party service firms with quality assurance standards defined by EPM.
12. Arrange and supervise necessary training programs for end-users of equipment including ensuring that basic operating instructions and care/first-line maintenance materials are available at installation sites.

ANNEXURE-II

Terms and Conditions:

1. The tenure of the consultancy services will be for 12 months from the date of initiation of services.
2. The Consultant will report to Managing Director (RMSC) or any other functionary authorised by MD, RMSC for this purpose.
3. During the tenure of the contract consultant shall keep all official information that is obtained or collected, strictly confidential.
4. Since the consultancy services are under the RTPP Act 2012 & RTPP Rules 2013 therefore, the consultant shall not be entitled for any regularization or any special preference in regular recruitment or any other administrative or quasi judicial relief as a consequence of this assignment.
5. The consultant shall be paid a consolidated pay of Rs. 4.80 lacs for one year. The payment of this amount will be made monthly on proportionate basis i.e. Rs. 40,000/- p.m. TDS on income, if due, shall be recovered from package payable to consultant.
6. In case journeys are undertaken in the interest of the Corporation, he/she shall be eligible for TA and DA as per RMSC norms. The consultant will be provided reimbursement of travel expenses on production of Tickets. Local Transport will also be allowed to the consultant from office/residence to Bus/Railway station & vice-versa at the time of outstation travel.
7. The consultant shall not be provided any loans and advances.
8. No bonus shall be payable to the consultant.
9. The consultant will not leave headquarter or avail of any type of leave without prior permission of competent authority.
10. The candidate shall be eligible for 20 days casual leave in a year/10 days in 6 months.
11. The agreement can be terminated with notice of one month by first party or by depositing/ paying one month's package / contract amount in lieu of notice. However, in case any of the conditions are violated the contract may be cancelled by second party without any prior notice.
12. The Consultant may have to travel extensively within & outside the state.
13. The Corporation reserves the right to alter the terms & conditions.
14. General conditions, ethics and observance:
 - a. The first party shall observe general satisfactory conducts and ethics at the level expected under orders/rules and instructions issued by higher authorities/second party.
 - b. ~~The first party will not accept any full time/part time employment or~~ engage in any other work, business occupation or pursuer any study course without the prior approval of the second party.
 - c. All manufacturing or construction departments/organizations/consultancies etc. with which the first party might be associated with, will not be eligible to participate in bidding for any goods or works/consultancy etc. resulting from or associated with the project of which this first party assignment forms a part.
 - d. In case uniform/livery is compulsory, the first party will comply the instructions, for which no extra payment will be made by second party.

Review Committee to monitor consultant's work

- The consultant will submit monthly progress report of his/her work to the concerned Executive Director.
- A committee comprising Managing Director, Executive Director (Admin.), Executive Director (Finance) and Executive Director (Logistics), Executive Director (EPM)/Concerned Executive Director, Rajasthan Medical Services Corporation, may review the performance of the consultant from time to time.
- The review committee, if finds that the services of the consultant are required further, may recommend for extension of the services of consultant on the basis of satisfactory performance and in the interest of the corporation.

Deliverables expected from the Consultant

Shall report to head office regularly as per requirement and directions.