

Government of Rajasthan
Department of Environment

No. F.1(1)Env/84

Jaipur, Dated - 03-12-14

STANDING ORDER

Sub: Disposal of cases in the Environment Department.

In accordance with Rule 21 of Rules of Business and in supersession of all previous orders in this behalf, I hereby direct that cases & matters relating to the Environment Department other than matters indicated in Appendix 'B' to the Rules of Business, shall ordinarily be disposed off in the following manner :

S. No	Items	To be examined & disposed off by	To be disposed off by		To be submitted to Minister
			Secretary	Addl. Chief Secretary	
1	2	3	4	5	6
1	Formulation of annual / five year Plans	Gr.Officer/JS	Yes	Yes	Yes
2.	Appointment of Special Officer to conduct cases in the courts	Gr.Officer/ JS	Yes	Yes	No
3.	Filing of Appeals	Gr.Officer/ JS	Yes	Yes	No
4.	Notice Under Sec. 80 CPC	Gr.Officer/ JS	Yes	Yes	No
5.	Appointment of Officer – In Charge	Gr.Officer/ JS	Yes	Yes	No
6.	Monitoring of all the on-going projects and schemes of the department	Gr.Officer/ JS	Yes	Yes	No
a	Monitoring of CSS schemes	Gr.Officer/ JS	Yes	Yes	No
b	Follow up action of the meetings taken by Addl. Chief Secretary	Gr.Officer/ JS	Yes	No	No
c	Inter Departmental issues	Gr.Officer/ JS	Yes	Yes	Yes
d	Framing/Amendment of Policies	Gr.Officer/ JS	Yes	Yes	Yes
e	Amendment in Acts, Rules and Notifications	Gr.Officer/ JS	Yes	Yes	Yes
7.	Grant-in-Aid to RPCB	Gr.Officer/ JS	Yes	Yes	Yes
8.	issuing directions & sanctions under the provisions of the Environmental Acts, Rules & Notifications	Gr.Officer/ JS	Yes	Yes	Yes

9.	Public Complaints				
a	Lokayukt (i) Involving State Services	Gr.Officer/ JS	Yes	Yes	Yes
	(ii) Others	Gr.Officer/ JS	Yes	No	No
b	Redressal of Public Grievances	Gr.Officer/JS	Yes	Yes	No
c	Commission of Enquiry	Gr.Officer/ JS	Yes	Yes	Yes
10.	Inter State Matters and Matters relating to the Central Govt.	Gr.Officer/ JS	Yes	Yes	Yes

Note:-

- Any item not included in the above categories may be submitted to the Addl. Chief Secretary and keeping in view the importance of the matters, to the Minister.
- Any item not in the above categories if submitted to Chief Minister will be routed through Secretary/ Addl. Chief Secretary, Environment / Hon'ble Minister of Environment.
- In absence of Secretary, Environment, the cases will be disposed off by Addl. Chief Secretary, Environment.
- In absence of Secretary, Environment file should be directly put up to Addl. Chief Secretary, Environment.


(Rajkumar Rinwa)
Minister Environment & Forests

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Copy forwarded to the following for information and further necessary action:-

1. Chief Secretary, Government of Rajasthan, Jaipur.
2. All Addl. Chief Secretaries/Principal Secretaries/Secretaries to the Govt. of Rajasthan, Jaipur.
3. Principal Secretary to the Governor, Rajasthan, Jaipur.
4. Principal Secretary to the Hon'ble Chief Minister, Rajasthan, Jaipur
5. Private Secretaries to all Minister/State Minister/Deputy Minister, Rajasthan, Jaipur.
6. All Departments/Sections of the Secretariat, Government of Rajasthan, Jaipur
7. Department of Personnel & Administrative Reforms (Gr. VIII), Government of Rajasthan, Jaipur
8. General Administrative Department, Government of Rajasthan, Jaipur
9. Chairman, Rajasthan Pollution Control Board, Jaipur.
10. Secretary, Environment, Government of Rajasthan, Jaipur.
11. Joint Secretary, Environment, Government of Rajasthan, Jaipur.
12. All dealing clerks of Environment Directorate, Jaipur
13. Guard File.


Addl. Chief Secretary,
Environment