



Rajasthan State Pollution Control Board

Headquarter, 4, Institutional Area, Jhalana Doongri, Jaipur-302004

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Ref. No. : F-13(74)/ITS/RSPCB/ 13-51

Date: 22.05.2020

Office Order

The State Board is utilizing Management Information System (MIS) for its various activities like consent, Authorisation Management, Store management, Accounts, Establishment section etc. During its operation, several occasions arise due to various reasons wherein the MIS needs correction/ modification/ changes/ amendments/ addition. Since the changes to be done in the MIS are of grave significance, the changes proposed to be done need thorough examination and consideration. A Change Management Committee is hereby constituted to examine and recommend the changes which are to made in the MIS and also approve the changes made by developer team at the instance of the Board.

1. CEE, RSPCB - Head
2. GIC(IT), RSPCB – Coordinator
3. GIC (Project), RSPCB - Member
4. Representative of RISL - Member
5. Project Manager (through NICS) – Member
6. GIC as per requirement and whose matter is being discussed

To make the changes in MIS, following steps shall be followed:

1. All ROs/ GICs shall submit a written request with detail to the GIC(IT) for any desired change in MIS.
2. GIC (IT) would get the meeting of CMC convened as per requirement, if changes are to be approved by CMC.
3. CMC will examine and give its recommendations.
4. GIC (IT) will put-up the recommendations for approval to CP through CEE.
5. After due approval, GIC (IT) will communicate the changes to developer team.

This bears the approval of the competent authority.

Sd/-
Member Secretary

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Copy to following for information and necessary action:

1. PS to Chairperson, Rajasthan State Pollution Control Board, Jaipur
2. PS to Managing Director, RISL, Jaipur - Requested to nominate the representative of RISL for this committee.
3. Addl. PS to Member Secretary, Rajasthan State Pollution Control Board, Jaipur
4. CEE /GIC (Project)/ GIC(IT), RSPCB, Jaipur
5. GIC/RO (All), RSPCB
6. Project Manager (through NICS), RSPCB, Jaipur


Member Secretary